

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
REGULAR MEETING
January 22, 2019
Bogota Jr./Sr. High School Cafeteria**

CALL TO ORDER by Ms. Montgomery, Board Vice President at 7:00 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL by Mr. Irfan Evcil, Board Secretary

Members Present: Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery.

Members Absent: Mr. Moore and Mrs. Kohles.

Also Present: Mr. Damian Kennedy Superintendent, Mr. Evcil, SBA/BS, Nathanya Simon, Board Attorney and Elizabeth Ruiz Assistant BS.

Absent: None.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Mr. McHale moved, seconded by Mr. Severino, a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

None.

Mr. McHale moved, seconded by Mr. Severino, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

Superintendent's Report

Mr. Kennedy informed the following items:

- We are moving our presentation for the volleyball team and cross country team until next month as the volleyball jackets are not in and with the game today the cross country coaches are coaching and working the doors so we will present on the next meeting.
- Three new items are added to the agenda that are time sensitive.

- The first is the Uniform State Memorandum of Agreement between the Bogota Board of Education and Law Enforcement Officials.
- The second is the application for 2019-20 Preschool Education Aid that includes adding two more classrooms in private providers which brings the total enrollment up to 72.
- The third is our Technology Coordinator has resigned and we need to fill that position as soon as possible.

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

December 18, 2018 Regular Meeting Open
December 18, 2018 Regular Meeting Closed
January 3, 2019 Reorganization Meeting

Mrs. VanBuren moved, seconded by Mr. Severino a motion to amend the minutes of **January 3, 2019 Reorganization Meeting** to include Mrs. VanBuren's comment regarding agenda items **1-3-19-08 and 1-3-19-09**. On a roll call vote, Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes. Motion Carried.

Mr. Severino moved, seconded by Mrs. Miller a motion for the approval of the minutes as submitted for the **December 18, 2018 Regular Meeting Open and December 18, 2018 Regular Meeting Closed**, on a roll call vote, Mr. Connors abstained, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes; and for the approval of the minutes of **January 3, 2019 Reorganization Meeting** as amended, Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes. Motion Carried.

Consent Agenda Resolutions

Education	1-22-19-01, 1-22-19-02, 1-22-19-03, 1-22-19-04, 1-22-19-05
Personnel	1-22-19-07, 1-22-19-08, 1-22-19-09, 1-22-19-10, 1-22-19-11, 1-22-19-12
Buildings & Grounds	1-22-19-25

EDUCATION

Approval of HIB

1-22-19-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr. High School	18-19 #5	Intentional, but not designed to harass, intimidate, or bully	1 day in school suspension Sexual Harassment Awareness Training
Jr./Sr. High School	18-19 #6	Suspected Bullying	Sexual Harassment Awareness Training
Jr./Sr. High School	18-19 #7	Intentional, but not designed to harass, intimidate, or bully	2 days out of school suspension
Jr./Sr. High School	18-19 #8	Non-HIB	None

Approval of Professional Conferences

1-22-19-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Lauren Smith	Strategies & Structures for Teaching Read and Writing	Livingston, NJ	2/28/19	\$209 + mileage
Sandra Fatovic	Strategies & Structures for Teaching Read and Writing	Livingston, NJ	2/28/19	\$209 + mileage
Kristen King	Strategies & Structures for Teaching Read and Writing	Livingston, NJ	2/28/19	\$209 + mileage
Samuel Chiang	Strategies & Structures for Teaching Read and Writing	Livingston, NJ	2/28/19	\$209 + mileage
Lisa Finizio	Elementary School Literacy Workshop	New York, NY	1/31/19 – 2/1/19	Mileage only
Samantha Smith	Elementary School Literacy Workshop	New York, NY	1/31/19 – 2/1/19	Mileage only
Samuel Chiang	Elementary School Literacy Workshop	New York, NY	1/31/19 – 2/2/19	Mileage only
Kim Schwind	Bringing the Maker Movement to your Elementary School	Montclair State University	2/22/19	\$150
Alexis Gadd	To learn ideas & strategies for incorporating children's books throughout curriculum	Fairfield, NJ	2/27/19	\$269
Barry McCann	NJ Music Educators Association State Conference	East Brunswick, NJ	2/21/19 through 2/23/19	\$170
Janine Martin	NJ Anti Bullying Bill of Rights	West Orange, NJ	2/2/19	\$75

Approval of Field Trips

1-22-19-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
2/8/19	Tara Amanna Denise Giaimo	Grade 11	Montclair State University Hispanic College Fair	None
5/23/19	Lorrie Nichols Krista DiGiacomo	Grade 1	Turtle Back Zoo	To be paid by students
5/21/19	Tricia Miraldi Lauren Sontag Katie Nagurka	Grade 1	Turtle Back Zoo	To be paid by PTO and students
5/21/19	Theresa Henriquez Lynn Demetrakis Pat Rochford Lori DeSimone	Grade 7	Liberty Science Center	To be paid by students
4/29/19	Frank Passaretti Francesca Sciavicco Donna Citakian Natalie Carola	Kindergarten LLD K-3	Bergen Performing Arts Center Englewood NJ	To be paid by PTO and students

Approval to Complete Senior Year

1-22-19-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Student #10151 to complete their senior year at Bogota Jr./Sr. High School as a non-resident.

Approval of Hospital Instruction

1-22-19-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves High Focus Centers of Paramus to provide educational instruction services for Student #27654, for the length of stay at their facility.

Mr. Severino moved, seconded by Mrs. Lewis a motion for the approval of agenda items **1-22-19-01 through 1-22-19-05**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes. Motion Carried.

Approval of Uniform Memorandum of Agreement

1-22-19-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials, 2019 Revisions for the 2018/2019 school year.

Mr. Severino moved, seconded by Mr. McHale a motion for the approval of agenda item **1-22-19-06**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes. Motion Carried.

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Appointment of Substitute Teachers

1-22-19-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Substitute Teachers as follows for the 2018/2019 school year.

Rafaelo Kazakov \$90 per diem

Appointment of Home Instructor

1-22-19-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Karol Misa** as a Home Instructor at the BEA. Contracted rate of \$40 per hour not to exceed 10 hours a week for the 2018/2019 school year.

Appointment of Volunteer Garden Club Advisor

1-22-19-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Tara Amanna** as a volunteer advisor for the Garden Club for grades 7-12 for the remainder of the 2018/2019 school year.

Accepts Resignation

1-22-19-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Maria Baranello**, teacher aide at Bixby School effective January 2, 2019.

Accepts Retirement Resignation

1-22-19-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Marguerite Andreazza**, Central Office Secretary effective July 1, 2019.

Accepts Retirement Resignation

1-22-19-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Margaret Maher**, Elementary School Teacher at Bixby School effective June 30, 2019.

Mr. Severino moved, seconded by Mr. McHale a motion for the approval of agenda items **1-22-19-07 through 1-22-19-12**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes. Motion Carried.

Accepts Resignation

1-22-19-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Mohammed Saleh**, Technology Coordinator effective February 15, 2019.

Mr. Severino asked the reason for Technology Coordinator resignation. Mr. Kennedy said it will be discussed in the closed session.

Mr. Connors asked what the chances are to find somebody mid-year for this position. Mr. Kennedy said we are looking for options and working on smooth transition.

Mr. McHale moved, seconded by Mrs. Lewis a motion for the approval of agenda item **1-22-19-13**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes. Motion Carried.

FINANCE

Approval of Bill List

1-22-19-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board ratifies the payment of bills in the amount of \$104,924.60 dated January 11, 2019 and approves the payment of bills in the amount of \$1,049,572.877 dated January 22, 2019 as per the attached, which will become part of this resolution.

Approval of Budgetary Line Item Expenditure

1-22-19-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, December 31, 2018 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Approval of Payroll Transfer

1-22-19-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of December 2018 in the amount of \$1,179,870.77 dated December 21, 2018 as attached, which shall be made a part of this resolution.

Approval of Report of the Secretary

1-22-19-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of December 2018 as attached, which shall be made a part of this resolution.

Approval of Report of the Treasurer

1-22-19-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of December 2018 as attached, which shall be made a part of this resolution.

Approval of Budget Transfers

1-22-19-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of December 2018; as attached, which shall be made a part of this resolution.

Approval of Contract with Rutgers University

1-22-19-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves award of contract with Rutgers University for math professional development services and math classroom coaching in the amount of \$11,700 for January 23, 2019 through June 30, 2019. The services will be funded by Elementary and Secondary Education Act (ESEA) grant Title II Part A.

Approval of Joint Transportation Agreement with Englewood Public Schools

1-22-19-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies award of joint transportation agreement with Englewood Public Schools in accordance with P.L. 2010, c.65, the School Choice Law, for student#27475 for 2018-2019 school year in the amount of \$913.52.

Approval of Change Order

1-22-19-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approve change order#1 for Lillian M. Steen Elementary School Media Center Classroom Project in the total amount of \$1,587.87.

New egress door needed to have illuminated exit sign \$1,587.87

Approval of Tractor purchase

1-22-19-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the purchase of tractor with loader and heated cab from Power Place, Inc., in the amount of \$26,167.87 based on ESCNJ co-op bid# MRESC 15/16-08.

Mr. Severino asked about three payments. Mr. Kennedy said check# 23007 is for vice principal's membership dues. Mr. Evcil said #23058 is for weight room scale registration fee and check# 23109 is for legal cost of the litigation case.

Mr. McHale moved, seconded by Mrs. Lewis a motion for the approval of agenda items **1-22-19-14 through 1-22-19-23**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino and Ms. Montgomery voted yes, Mrs. VanBuren voted yes on all except no on check # 023077 on agenda item **1-22-19-14**.

Approval of 2019-2022 PEA Plan submission

1-22-19-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the submission of application for the Preschool Education Aid. This application's purpose is to plan for the expansion of preschool for general education students to Bogota residents. If approved, the board will support its budget and three year operational plan, as detailed in the exhibit attached and made part of the minutes.

Mr. McHale moved, seconded by Mrs. VanBuren a motion for the approval of agenda items **1-22-19-24**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes. Motion Carried.

BUILDINGS AND GROUNDS

Approval of Disposal of Assets

1-22-19-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of the following. It has been determined there is minimal or no value to these assets.

<u>Asset #</u>	<u>Service Date</u>	<u>Manufacturer/Description</u>	<u>Reason</u>	<u>Location</u>
10062	2007	Silverstar Southbend double door oven	Broken	Jr/Sr HS
10135	2009	Steam Well Steamtable	Broken	Bixby
10180	1990	Ford 1320 Tractor	Broken	District

Mr. Severino moved, seconded by Mrs. Lewis a motion for the approval of agenda items **1-22-19-25**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes. Motion Carried.

COMMITTEE REPORTS

- Mrs. Lewis reported about library meeting that they just finished the strategic planning for the next three years and it will be presented in the next Borough Council meeting in February.
- Ms. Montgomery reported that Mrs. Miller went to the first Bixby PTO student government meeting. Also, with the money raised from the last years Tricky Tray they are going to revamp the rest of the Media center for new furniture to convert multi-purpose room.

OLD BUSINESS

None.

NEW BUSINESS

- Mr. Severino asked about the meeting between council members and board member in reference to shared service of Grant writers. Mr. Connors responded the Grant writer's proposal were very expensive and couldn't provide any new grant opportunities. Mr. Kennedy responded that he reached out to a service that would send us all of the Grants related to schools monthly, for a small fee. He also said we can apply for grants in house rather than doing all work for grant writer.
- Mr. Connors asked about the videotaping the board meetings, he would like to know what the policy is in reference to this. He would like the taped meetings to be put on our website so that parents that cannot attend our meetings can access them on line.
- Mr. Connors talked about the youth club that Bogota students need as this would be positive to the kids of Bogota. He wanted to get the Board approval for attending PTO meetings as a Board member to form the committee and help parents to get the program started.

Mrs. VanBuren moved, seconded by Mr. Severino a motion for Mr. Connors to represent the Board at the PTO meetings to discuss parents starting a new program for youth club for Bogota students. Motion unanimously approved by a voice call vote.

HEARING OF PUBLIC

Mr. Severino moved, seconded by Mrs. Lewis, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote.

- Mr. MacFarlane said that due to the high expense the Council has decided to re-issue another RFQ for the Grant writer position.

Mr. McHale moved, seconded by Mr. Severino, a motion to close the meeting in public session. Motion unanimously approved by a voice call vote.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on January 22, 2019, at 7:25 p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Mr. Severino moved seconded by Mr. McHale a motion for closed session discussion. Motion unanimously approved by a voice call vote at 7:25 p.m.

None.

Mr. Severino moved, seconded by Mrs. VanBuren, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote 8:26 p.m.

ACTION ITEM

Mr. McHale moved, seconded by Mrs. Lewis a motion to add to the agenda action item **1-22-19-26**. Motion unanimously approved by a voice call vote.

Approval of contract with Frontline Technologies Group LLC

1-22-19-26 BE IT RESOLVED to award the contract with Frontline Technologies Group LLC for recruiting and hiring software services in the amount \$4,000.00 for one-time implementation fee and \$7,146.00 for annual subscription which will be prorated for the 2018-2019 school year subject to review and approval of Board counsel.

Mr. Severino moved, seconded by Mr. McHale a motion for approval of action item **1-22-19-26**. On a roll call vote Mr. Connors, Mrs. Lewis, Mr. McHale, Mrs. Miller, Mr. Severino, Mrs. VanBuren and Ms. Montgomery voted yes. Motion Carried.

ADJOURNMENT

Mr. Severino moved, seconded by Mr. McHale a motion for adjournment of the meeting at 8:29 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,


Irfan Evcil
Board Secretary